

HAZ-ED SERVICES PTY LTD

TERMS AND CONDITIONS – TRAINING

CANCELLATIONS

Students who give notice to cancel their enrolment more than 72 hours prior to the commencement of a course will be entitled to a full refund of fees paid.

Students who give notice to cancel their enrolment 48 hours prior to the commencement of a course will be entitled to a 75% refund of fees paid. The amount retained (25%) by Haz-Ed Services is required to cover the costs of staff and resources which will have already been committed based on the students initial intention to undertake the training.

Students who cancel their course enrolment within 24 hours of course commencement will not be entitled to a refund of fees unless the unforeseen circumstances are verified in writing and forwarded to Haz-Ed Services for approval and at the discretion of the CEO.

RESCHEDULING

Students who wish to reschedule a course, must rebook within 30 days of the original course commencement date or the above cancellation policy applies. If the student fails to attend the rescheduled booking date, all fees paid will be forfeited.

PARTICIPANT EXPECTATIONS

1. Attendees are required to arrive at least 15 minutes prior to scheduled start time.
2. Attendees are required to arrive with a valid form of photo identification.
3. Attendees are not to arrive under the influence of alcohol or any substance.
4. Attendees will be supplied with relevant PPE for courses they are attending.
5. Attendees are required to wear:
 - a. enclosed footwear;
 - b. long trousers;
 - c. long sleeve shirt.

TRAINING ON CUSTOMER SITE REQUIREMENTS

For this training to occur, a whiteboard, chairs and tables, pens and electricity need to be supplied by the venue. A data projector & laptop can be supplied by Haz-Ed Services. Please advise if you cannot supply these items.